

**MONDAY, 18 MARCH 2024**

**TO: THE CABINET MEMBER FOR RURAL AFFAIRS,  
COMMUNITY COHESION AND PLANNING POLICY**

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **CABINET MEMBER FOR RURAL AFFAIRS, COMMUNITY COHESION AND PLANNING POLICY** WHICH WILL BE HELD IN **CABINET MEMBER OFFICE - COUNTY HALL, CARMARTHEN. SA31 1JP AND REMOTELY.**, AT **9.00 AM, ON MONDAY, 25TH MARCH, 2024** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.

*Wendy Walters*

**CHIEF EXECUTIVE**

<b>Democratic Officer:</b>	<b>Kelly Evans</b>
<b>Telephone (direct line):</b>	<b>01267 224178</b>
<b>E-Mail:</b>	<b><a href="mailto:kellyevans@carmarthenshire.gov.uk">kellyevans@carmarthenshire.gov.uk</a></b>

Wendy Walters Prif Weithredwr, *Chief Executive*,  
Neuadd y Sir, Caerfyrddin. SA31 1JP  
*County Hall, Carmarthen. SA31 1JP*

# **A G E N D A**

- 1. DECLARATIONS OF PERSONAL INTEREST**
- 2. TO SIGN AS A CORRECT RECORD THE DECISION RECORD  
OF THE MEETING HELD ON THE 17 JANUARY 2023** 3 - 4
- 3. WELSH GOVERNMENT ALLOTMENT SUPPORT GRANT** 5 - 16

*Note:- The press and public are not entitled to attend the meeting. The decision record will be published normally within 3 working days.*

**WEDNESDAY**, 17 January 2024

**PRESENT: Councillor:** C.A. Davies (Cabinet Member).

**The following officers were in attendance:**

R. Griffiths, Head of Place and Sustainability  
R. Phillips, Economic Development Area Manager  
H. Morgan, Economic Development Manager  
M. E. Pemberton, Rural Programme Co-ordinator  
E. Bryer, Democratic Services Officer

Virtual Meeting - 12.00 - 12.10 pm

**1. DECLARATIONS OF PERSONAL INTEREST**

There were no declarations of personal interest.

**2. TO SIGN AS A CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON THE 9TH OCTOBER, 2023**

**RESOLVED** that the decision record of the meeting held on the 9<sup>th</sup> October 2023 be signed as a correct record.

**3. TEN TOWNS CAPITAL DEVELOPMENT FUND**

The Cabinet Member considered the report seeking approval to establish a Capital Development Fund as part of the Ten Towns Initiative.

**RESOLVED** to approve the establishment of the Ten Towns Capital Development Fund as detailed within the report.

\_\_\_\_\_  
**CABINET MEMBER**

\_\_\_\_\_  
**DATE**

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**DATE : 25 MARCH 2024**

<b>Cabinet Member:</b>	<b>Portfolio:</b>	
<b>Cllr. Ann Davies</b>	<b>Cabinet member for Rural Affairs, Community Cohesion and Planning Policy</b>	
<b>Subject: WG Allotment Support Grant</b>		
<b>Purpose:</b> <ul style="list-style-type: none"> <li>- To retrospectively approve applications submitted for consideration as part of the Welsh Government 2024/25 Allotment Support Fund.</li> <li>- To agree to the Bureau undertaking the administrative role in line with the Terms &amp; Conditions of the grant.</li> </ul>		
<b>Recommendations / key decisions required:</b> <p>To approve applications submitted as part of the Allotment Support Fund and associated projects.</p>		
<b>Reasons:</b> <p>To increase the availability of good quality allotment plots within Carmarthenshire.</p>		
<b>Directorate</b> <b>Name of Head of Service:</b> Jason Jones  <b>Report Author:</b> Rhian Phillips	<b>Designations:</b> Head of Regeneration, Policy and Digital  <b>Economic Development</b> <b>Area Manager</b>	<b>Tel: 01267 242367</b> <a href="mailto:JaJones@carmarthenshire.gov.uk">JaJones@carmarthenshire.gov.uk</a>  <b>Tel: 01267 242356</b> <a href="mailto:mrphillips@carmarthenshire.gov.uk">mrphillips@carmarthenshire.gov.uk</a>

**Declaration of Personal Interest (if any):**

None

**Dispensation Granted to Make Decision (if any):**

N/A

(If the answer is yes exact details are to be provided below:)

**DECISION MADE:**

Signed: \_\_\_\_\_ DATE: \_\_\_\_\_  
CABINET MEMBER

**The following section will be completed by the Democratic Services Officer in attendance at the meeting**

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted <b>subject to the amendment(s) and reason(s) specified:</b>	
Reason(s) why the Officer's recommendation was <b>not adopted:</b>	

# EXECUTIVE SUMMARY

## MEETING 25.03.2024

### WG Allotment Support Grant

#### 1. BRIEF SUMMARY OF PURPOSE OF REPORT.

Carmarthenshire County Council has been allocated £34,308 by Welsh Government via the Allotment Support Grant to increase the availability of good quality allotment plots across Carmarthenshire. The funding relates to activity within 24/25 financial year.

The fund will be used in a variety of ways to help boost the capacity of the organisations. This includes -

- Creation of new plots
- Bringing derelict plots back into use
- Improving accessibility
- Improving site services
- Improving site security
- Improving site management
- Increase recycling / renewability
- Increase biodiversity / pollinators

The Bureau has subsequently made contact with Town & Community Councils and Allotment groups operating within Carmarthenshire to establish the level of need. Based on this information, each group was asked to provide a list of works and outputs that would increase the availability of good quality allotments plots with works to be completed by March 2025. The process adopted is the same as for previous years as agreed by Cabinet Member.

Subsequently 6 projects were submitted and assessed by the Bureau team, which then formed the 'Work Plan 24/25' that was submitted to Welsh Government for approval by the deadline of 31<sup>st</sup> December 2023. All of the 6 applications received are being presented for approval. Please refer to Annex A for details in relation to the projects. These have subsequently been approved by Welsh Government.

The fund will be administered by the Authority's Bureau team and any variations to the funding will be managed by the team.

The report therefore seeks retrospective approval to proceed with the 6 projects identified at Annex A.

**OTHER OPTIONS AVAILABLE AND THEIR PROS AND CONS**

There are no other options. The funding has been allocated to Carmarthenshire to increase the availability of good quality allotment plots across Carmarthenshire.

**DETAILED REPORT ATTACHED?**

**NO**  
**Appex A attached**



# IMPLICATIONS

**I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:**

**Signed: Jason Jones**

**Head of Regeneration, Policy and Digital**

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets	Bio-diversity & Climate Change
<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>NONE</b>	<b>YES</b>	<b>NONE</b>	<b>NONE</b>	<b>YES</b>

**1. Policy**

The funding will help deliver against some of the key aspirations of the County’s Wellbeing plan by helping to sustain and enhance natural & built spaces to encourage healthy living for residents & visitors.

The fund will also support the objectives of the Wellbeing & Future Generations Act by encouraging social resilience and community well-being through the development and creation of green spaces.

## **2. Legal**

Successful applicants will be required to sign up to a Funding agreement which will set out the Terms and Conditions of the grant.

## **3. Finance**

A total budget of £34,308 capital funding has been awarded via the Welsh Government Allotment Support Grant for 24/25 financial year. The fund will cover 100% of the costs, as no match funding is required.

The funding will be distributed to Third Parties in line with the Authority's grant procedure rules.

The Funding relates to 2024/2025 and must be fully claimed by March 2025.

The Authority will be reimbursed by Welsh Government.

## **4. Risk Management**

Risks will be managed on an on-going basis through regular dialogue and monitoring between the Bureau and third-party applicants.

## **5. Biodiversity and Climate Change**

The funding will support the development of local food growing thus reducing food miles and adding to local biodiversity which will have a positive impact on Climate Change in line with the Council's declaration of a Climate Change emergency.

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below.

Signed: Jason Jones

Head of Regeneration, Policy and Digital.

(Please specify the outcomes of consultations undertaken where they arise against the following headings)

### 1. Scrutiny Committee

N/A

### 2. Local Member(s)

Local Members have been consulted and are supportive of the proposals.

### 3. Community / Town Council

Relevant T&CC contacted who either lease or sublease allotments, to promote the opportunity to access the WG Allotment support grant.

### 4. Relevant Partners

N/A

### 5. Staff Side Representatives and other Organisations

N/A

### Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Allotment Support Grant	WG AF 2024/2025	County Hall, Carmarthen. SA31 1JP

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## Annex A

**Project applicant:** Five Fields Allotments, Carmarthen  
**Project name:** Accessible Greenhouse  
**Total cost:** £2,000  
**Grant requested:** £2,000.

**Project description:**

The society is continuing to develop its accessible garden for members that experience physical restrictions to gardening. The addition of an accessible greenhouse would improve facilities and extend the times of year when members are able to benefit from the provision.

**Project outputs:**

Improving Accessibility – 1  
Improving Site Services – 1  
Improving Site Security – 1  
Increase recycling / renewability – 1.

**Project applicant:** Five Fields Allotments, Carmarthen  
**Project name:** Road Improvement  
**Total cost:** £3,000  
**Grant requested:** £3,000.

**Project description:**

Three allotments at the bottom end of the site require significant work to bring them back to use but access to the allotments needs to be improved if they are to be more attractive for allocation in future. The necessary groundworks will be carried out to improve the road that goes through the site, specifically at the lower part of the site.

**Project outputs:**

Bringing a derelict plot back into use - 3  
Improving Accessibility – 3  
Improving Site Services – 3  
Improving Site Management – 3.

**Project applicant:** Hinds Park Allotments, Carmarthen  
**Project name:** Water Collection and Conservation  
**Total cost:** £2,800  
**Grant requested:** £2,800.

**Project description:**

The project would entail taking out the existing mains water holding tank and adding additional standpipes. The funding would also purchase additional containers for rainwater collection, making it easier for elderly or disabled people to water their allotments.

**Project outputs:**

Improving Accessibility – 32  
 Improving Site Services – 32  
 Improving Site Management – 32  
 Increase recycling / renewability – 32.

**Project applicant:** Hinds Park Allotments, Carmarthen  
**Project name:** Chemical Toilet  
**Total cost:** £1,200  
**Grant requested:** £1,200

**Project description:**

This project would provide adequate toilet facilities to the existing building, more specifically a Portaloo chemical toilet where the site can then use the sediments as fertilizer for the plots.

**Project outputs:**

Improving Accessibility – 32  
 Improving Site Services – 32  
 Increase recycling / renewability – 32.

**Project applicant:** Llannon Allotments  
**Project name:** Hard Access and Replacement fencing  
**Total cost:** £1,500  
**Grant requested:** £1,500

**Project description:**

The main aim of this project is to improve access into and around site, creating a hard surface (20sqm) by firming up access to the lower half entrance with stone. Also, the group will improve site security by installing a 20m fence that will protect a number of plots.

**Project outputs:**

Bringing a derelict plot back into use - 1  
 Improving Accessibility – 15  
 Improving Site Security - 35  
 Improving Site Management – 35.

**Project applicant:** Trimsaran Allotments  
**Project name:** Development of Allotment site  
**Total cost:** £23,800  
**Grant requested:** £23,800.

**Project description:**

Trimsaran community council will re-develop a piece of land they have by their community centre into allotments / community growing spaces. Initially drainage works are required, to develop a large area for growing, machine works/ground works to



create plots and pathways and some essential starter items. Developing the site will lead to the creation of plots/community growing space with lots of scope for further and on-going development.

**Project outputs:**

Bringing a derelict plot back into use - 1

Improving Accessibility – 1

Improving Site Services - 1

Improving Site Management – 1

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